

# ***Seis Lagos Utility District***

Minutes

Monday, November 21, 2016

Board of Directors Meeting and Executive Session

The Seis Lagos Utility District held a regular meeting and a Public Hearing at the Seis Lagos Clubhouse, 222 Seis Lagos Trail on Monday, November 21, 2016. The following board members were present: Brett Faucett, Brian Holmes, Nick Calautti, Keith Weinman, and Tom Siewert. Also present were: Dewane Clark and Carla Jones. There were 2 people in the audience.

1. Brett Faucett called the meeting to order at 6:35 p.m. determined a quorum was present and all legal requirements have been met for posting of meeting notices. He asked that all cell phones be turned off or to vibrate.

2. Public Input: There was no public input.

3. Consent Agenda:

- Revised Investment (balance sheet) report for August 2016
- Meeting Minutes – September 2016
- Financials – September 2016
- Financials – October 2016
- December Newsletter

B. Faucett made a motion to approve the consent agenda. B. Holmes seconded the motion. The motion passed unanimously.

## **Reports:**

4. Operator's report: D. Clark

- Dewane discussed the need for a company truck.
- Fencing at the pump station was discussed at a cost of \$7,000.00 cost for the board to consider as future funds permit. Dewane also presented the possibility of sharing the cost for the fence in the common area with the Commons of Camden that is being replaced.

5. Office Manager's report: C. Jones

- Credit memo from NTMWD for the wastewater cost was applied to November's invoice.
- NTMWD reported that Seis Lagos Utility District used 12,587,000 gallons as of September 30, 2016 which is 32 % of our annual percentage.

## **District Business:**

6. Motion to convene into Executive Session pursuant to Chapter 551, Texas Government Code to discuss annual review of the Operation's Manager and Office Manager and related compensation adjustments under Texas Government Code §§551.074 Texas Open Meeting Act.

B. Faucett made a motion to convene into Executive Session pursuant to Chapter 551, Texas Government Code to discuss annual review of the Operation's Manager and Office Manager and related compensation adjustments under Texas Government Code §§551.074 Texas Open Meeting Act at 6:35 p.m. T. Siewert seconded the motion. The motion passed unanimously.

7. Reconvene into Open Session and take any action as a result of the executive session.  
B. Faucett made a motion to take any action as a result of Executive Session related to retirement fund, HSA fund and bonus program for employees. B. Holmes seconded the motion. The motion passed unanimously.

8. Discuss, consider and act on Just Call the IT Guy for our business office technical support.  
B. Faucett made a motion to approve and enter into the Just Call the IT Guy contract for business office technical support. B. Holmes seconded the motion. The motion passed unanimously.

9. Discuss, consider and act on street lights.  
D. Clark suggested that the board may need to form a committee since the esthetics it is difficult for someone that is not a resident to decide what the community will like. It was suggested that someone meet with the HOA to discuss options. Options are: change out to fully solar unit that is premade, install a solar adapter kit, or fix the wiring. To fix the wiring is approximately \$2,000 per street light. B. Faucett asked if a board member would be willing to meet and discuss the street lights with the HOA and Brian replied that he would meet with them. No action was taken.

10. Discuss, consider and act on drainage, culvert on Barranca Trail that was tabled at the July 2016 meeting. This issue was presented by the homeowner from 401 and 403 Barranca Trail. The board agreed that this issue has bearing on the integrity of the utility district roadway if the current erosion is allowed to continue. The repair would be made within the suggestions from the engineer that completed the onsite evaluation of the culvert. B. Faucett stated that it would most likely be best if the repair is completed sometime in December or January when the ground is frozen to prevent less damage to homeowner property.

B. Faucett made a motion to act on the drainage, culvert on Barranca Trail that was tabled at the July 2016 meeting that was presented by the homeowners at 401 and 403 Barranca Trail and to direct staff to install the 18" boulders as was recommended by the engineering firm to protect the Seis Lagos Utility District drainage pipe and roadway from further damage caused by excessive water runoff. T. Siewert seconded the motion. The motion passed unanimously. B. Faucett asked Mr. Lewis to stay in contact with Dewane to let him know when the opportunity would be right sometime like the end of December or January.

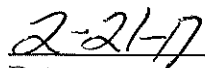
11. Discuss, consider and act on drainage at 102 Trinidad. Josh Friesan presented during public input at the October meeting. No action taken.

12. Discuss roads, street lights and signage. No action action taken, the tax revenue will be required to complete the roads, street lights and signage.

13. Adjournment.

B. Faucett made a motion to adjourn the November 2016 Seis Lagos Utility District board of directors meeting at 8:13 p.m. K. Weinman seconded the motion. The motion passed unanimously.

  
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Nick Calautti

  
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Date